



## **Image Submission Specifications for Millbrook Promotion Books**

### **Options:**

1. CD rom of the images are preferred or if necessary a hard copy of the image. For hard copy images, please submit a clean, high-quality image with no over-printing. Images must be at least 3½ x 4 inches, but no larger than 8 x 10 inches.
2. Submission of electronic images, these should be formatted as follows:
  - JPEG or TIFF files are acceptable.
  - Resolution must be at least 300 dpi
  - Files must be PC compatible
  - Images should be RGB or CMYK (no grayscale)
  - Image size should be no smaller than 3½ x 4 inches, and no larger than 8 x 10 inches
  - Color images
  - **Save each image file by naming the file with the vendor name first and Millbrook item number second**

Please submit your images directly to the Category Manager:  
Millbrook Distribution Services  
88 Huntoon Memorial Highway  
PO Box 35  
Leicester, MA 01524

508.892.8171

Thank you for helping us make your product more attractive to prospective buyers.